



Department of Economics

Laboratory for Social and Neural Systems Research (SNS)

Equipment Loan Agreement

Name Recipient:

Name Supervisor:

Institution:

Phone Number:

Date Borrowed:

By signing this form, I, the recipient of the loaned equipment, agree to keep all items in good condition and to return said items promptly by the return date listed below.

By signing this form, my supervisor also confirms that the equipment will be returned by the due date. Without this confirmation, no equipment can be loaned by the SNS lab.

If the SNS Lab needs the equipment in the agreed period of the loan, I agree to return the equipment at my earliest convenience.

I understand that if I fail to return the equipment in good and clean condition by the due date, I will be held liable for any ensuing costs.

Furthermore, I understand that if I fail to return the equipment by the agreed upon date the SNS Lab will impose a fee (10% of the acquisition cost per week).



The following equipment (devices, cables etc.) has been loaned to me in good and working condition by the SNS Lab:

	Item	Quantity	Acquisition Cost	Due Date	Date of Return*
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					

*with endorsement by SNS Lab employee



Full Name Recipient:

Signature:

Full Name Supervisor:

Signature & Stamp:

Full Name Responsible SNS Lab Employee:

Signature:

Return

Date:

Returned items checked by:

Full Name Recipient

Signature:

Full Name Responsible SNS Lab Employee:

Signature:
